

By-Laws
Informal Not-For-Profit Association

ARTICLE I NAME of ASSOCIATION

United States Showcase & Dance Challenge aka **USSDC**

ARTICLE II PURPOSE

- To provide a quality event platform for promoting growth and development in ballroom dance.
- To challenge students to become better dancers.
- To give each member an opportunity to grow their local ballroom dance showcase and dance competition event.
- To enable members to network among each other and to also encourage participation from non-members.
- To plan in advance an event calendar for the “Challenge” to be held in the designated city of the host member.
- To promote greater participation from all members in order to encourage dance students to compete and perform their showcases by offering more reasonable entry fees.

ARTICLE III MEMBERSHIP

- Membership will be comprised of managers, individual studio owners, dance professionals who teach ballroom dance to willing students.

ARTICLE IV MEETINGS

- The membership meeting of this Association shall be held quarterly. The event host member is to sponsor the meeting room and a breakfast on the following day after the USSDC event in that city.
- The Secretary shall notify every member by mail in good standing at the address as it appears in the membership roll book. This notice is to specify the time and place of the quarterly meeting.
- The presence of not less than 65% percent of the members shall constitute a quorum and shall be necessary to conduct the business of this association. The Secretary shall notify those members who were not present at the meeting originally called.
- Special meetings of this association may be called by the President when he deems it for the best interest of the Association. Written notices of such meeting shall be mailed to all members at their addresses as they appear in the membership roll book at least ten (10) days before the scheduled date set for such the special meeting. The reasons and the agenda shall be stated in the notice of the special meeting. No other business but that specified in the written notice may be transacted at such special meeting without the unanimous consent of all present at such meeting.

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ARTICLE V VOTING

At all meetings, each vote shall be by voice, unless otherwise determined.

- Each officer will carry one (1) vote.
- Each host member will carry one (1) vote
- A member may submit a vote by proxy.
- The President will serve as a tie breaker

ARTICLE VI ORDER of BUSINESS

- Roll Call
- Reading of the Minutes of the preceding meeting
- Reports of Committees
- Reports of Officers
- Old and Unfinished Business
- New Business
- Adjournment

ARTICLE VII BOARD of DIRECTORS

- Initially, there will not be a governing Board of Directors for this Association. The Officers will officiate and control the order of business. If a Board of Directors is determined at a later date; these By-Laws shall be amended accordingly.

ARTICLES VIII OFFICERS

- President: Ted Sowder
- Vice President: To be elected on a later date
- Secretary: Marie Connolly
- Treasurer: To be elected on a later date

ARTICLE IX APPOINTED POSITION(S)

- Regional Manager

ARTICLE X DUTIES of OFFICERS and POSITION(S)

The President shall preside at all membership meetings and shall also cover the following:

- Provide a quarterly report of the work of the Association
- Appoint all committees and/or position(s) temporary or permanent
- Use such powers as may be reasonably construed as they belong to the chief executive of any association
- Manage the calendar of events
- Standardize awards and logos

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ARTICLE X – Con't. DUTIES of OFFICERS

The Vice President, if or when elected shall in the event of the absence of the President serve as pro-tem over the meeting.

The Secretary shall keep the minutes and records of the Association and shall also cover the following:

- Read the minutes and voted amendments from the previously held meeting
- Provide and serve all notices to members of the Association
- Serve as the custodian of the records of the Association
- Present to the membership at any meetings any communication addressed to him as Secretary of the Association
- Attend to all correspondence of the Association and shall exercise all duties incident to the office of the Secretary.

The Treasurer, if or when elected, shall have the care and custody of all monies belonging to the Association and shall be solely responsible for such monies or securities of the Association. Additional duties for the Treasurer will be amended according to the business discussed in any meeting.

The appointed position as Regional Manager shall be required to attend and manage the host event held within their geographical area. The Dance Challenge event can be held in any metropolitan (city) area that will be located no more than four (4) hours driving time from the Regional Manager's personal residence. Additional areas of responsibility shall also cover the following:

- Recruit additional participants (members) within the geographical territory (area)
- Control and manage the entire operations of the event(s)
- Market calendar event
- Provide music selections
- Provide comp manager software for award(s) tabulation
- Select experienced judges

ARTICLE XI NAMES and ADDRESSES of MEMBERS

The member names, addresses, phone numbers will be listed under a separate record file – included in a roll book – and this list will be maintained and changed accordingly by the Secretary and all members will be notified by mail as to any change.

ARTICLE XII TERMINATION OF MEMBERSHIP from the ASSOCIATION

A member can be terminated by vote.

- A member does not attend a minimum _____of required meetings.
- A member does not participate with students a minimum of _____events.
- A member continues to negate goals and objectives established by the other members

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ARTICLE XIII SALARIES or COMPENSATIONS

No Officer shall for any reason of his office be entitled to receive any salary or compensation unless otherwise determined and subsequently voted. If at some later date, an administrative person is needed a salary or some type of compensation may be agreed upon at the Officers' discretion.

ARTICLE XIV DUES

The dues of this Association shall be \$ N/A per annum and shall be payable on N/A

ARTICLE XV AMENDMENTS

These By-Laws may be altered, amended, repealed or added to by an affirmative vote of not less than 65% percent of the members.

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SAMPLE PROXY FORM

USSDC
Informal Nor-for-Profit Association

Form of Proxy

A member entitled to attend and vote at the meeting is entitled to appoint another member of the United States Showcase & Dance Challenge Association (USSDC) as proxy to attend and vote on a poll in his or her place.

This form of proxy is to be completed below and must be lodged at the Association's registered office **at least 48 hours** before the meeting.



I, USSDC Member's Name

of The name of their dance studio Dance Studio
a member of USSDC, an Informal-not-for-Profit Association, and entitled to one vote,

hereby appoint Ted Sowder, President

of American Ballroom Dance Club, another member
of the USSDC

and failing
him/her Another Member's Name to vote if President is not

of Knoxville, TN Dance Studio
another member of USSDC to vote for me and on my behalf at the Quarterly Meeting of the
Association to be held on March 16,2008 and at any adjournment thereof.

Witness my hand and seal this _____ day of _____ 2008

PLEASE RETURN THIS FORM to:
Ted Sowder
Fax: 704-821-0198 or
E-Mail: ted@abdclub.com

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I, _____

of _____ Dance Studio
a member of USSDC, an Informal-not-for-Profit Association, and entitled to one vote,

hereby appoint _____, President

of _____, another member
of the USSDC

and failing
him/her _____

of _____
another member of USSDC to vote for me and on my behalf at the Quarterly Meeting of the
Association to be held on _____ and at any adjournment thereof.

Witness my hand and seal this _____ day of _____ 2008

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